

# **COVID – 19 Safety at KCC**

## **Entry/Exit**

### **Entry AM**

- KHS students will enter from the west end of the building
- HHHS/EHS students will enter from the east end of commons
- SHS students will enter the south of the building
- Hand-sanitizing stations will be available at each entrance and throughout all district facilities.

### **Entry Lunch**

- KHS students will enter from the west end of the building
- EHS/HHHS/SHS will enter from the east end of the commons

### **Exit Lunch and End of Day**

- KHS students will exit the west end of the building
- HHHS students will exit the north of the building (front doors)
- SHS students will exit the south end of the building
- EHS students will exit the east end of the commons

### **Car Riders**

- Enter and exit north doors (front) or west entrance

### **Social Distancing**

- All classrooms will distance students as much as is possible
- Traffic patterns will be established throughout campuses that separate individuals to the greatest extent possible.
- Increased awareness throughout KCC reminding students and staff of social distancing procedures

### **Supplies**

All students should have their own individual school supplies.

- Computers, Books, Magazines, Writing Utensils, etc.
- If using classroom equipment
  - Pre-wipe equipment
  - Post-wipe equipment
  - Glove usage in shop areas

## **Common Areas**

Describe how common areas will be managed for recommended physical distancing.

- Commons
  - Tables will be spaced accordingly
  - No more than 3 per table (small round table)
  - No more than 4 per table (large round table)
  - No more than 8 per table (double rectangle table)
  - Posters depicting proper separation between people
  - Tables marked for social distancing
- Hallways
  - Posters depicting proper separation between people
  - What to do if you feel ill? Who do you tell? Steps for self-reporting?
- Bathrooms
  - Custodial staff will clean heavily touched areas multiple times a day to disinfect items that students or staff may commonly contact.
- Locker room
  - Scheduled rotations for peak changing times (beginning/end of period) not to exceed 8 students at any given time to observe social distancing guidelines

## **Cafeteria**

How will mealtimes be managed with respect to physical distancing and disinfection?

- Eating locations
  - Commons
  - Courtyard
  - East end picnic tables
  - West end picnic tables
- Lunch brought on campus must be eaten prior to going to class
- Students must eat in designated locations and may not eat in hallways or classrooms
- Social distancing signage on walls and floors

## **Student Mixing**

- Extra-curricular activities must follow guidelines
- Passing periods - provide floor markers with arrows directing traffic in hallways

## **Nurses Office**

We will follow the District's guidance and procedures Student Process Map for COVID-19. Students must enter through the AP's office area (Timarky's) to be seen by the Nurse. That includes:

- Persons presenting as ill
- Regular medication distribution
- Any related Nurse issues
- Isolation Room will be Room 104

### **Personal Protective Equipment (PPE)**

- Masks are required by the district, please review our district [procedure](#)
  - Students
  - Faculty/Staff
  - Visitors
- In designated CTE classes students will be required to wear gloves
- In certain CTE classes that require physical exertion and are outside student may not be required to wear masks

### **Schedule Distribution**

- KCC students should obtain a copy on their home campus prior to coming to KCC

### **School Supply Distribution**

- Face to Face Monday August 31<sup>st</sup> in 1<sup>st</sup> period
- Online learners the week of September 8<sup>th</sup>, information will be post soon.

### **Schedule Changes**

- Schedule change requests end 8/28

### **Change in Learning Environment**

- Students wishing to make a change in learning environment need to contact their counselor